

**TOWN OF ROWE - BOARD OF ASSESSORS**  
**Minutes - Monday, October 14, 2019 – 8:00am**  
**Rowe Town Hall – Assessors' Meeting Room**

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**Present:** Rick Williams, Ellen Miller and Herb Butzke

**Also Present:** Colleen Avallone

**Audience:** None

**Call to Order:** Chair called the meeting to order at 8:16am.

1. **Assistant Assessor Position:** New Assistant Assessor Colleen Avallone attended the meeting to discuss particulars of her new position. Her start date will be Monday, October 14, 2019. She will hold office hours on Mondays from 3:30-5:30pm. In the spring her available time will open up and additional officer hours can be held. Ellen will contact Sandy Daviau to ask assistance in turnover and training. The Assessors voted unanimously to complete the appointment with Chair Williams signing her appointment paper and Colleen signing the paper accepting her appointment. She will visit the administrative town office to complete new hire paperwork and will begin work on completing Course 101 (to be completed by 12/31/2019). She was given a copy of the DOR's Municipal Calendar to familiarize herself with the annual flow of the office. Colleen was warmly welcomed by the Board.
2. **FY20 Tax Rate:**
  - a) **FY20 Hydro Reports:** Rick found errors with the New Growth allocation between towns. Matt Sansoucy issued corrected reports.
  - b) **Final Data Entry:** Duane Adams of Mayflower Valuations will be here Tuesday, Oct 15<sup>th</sup> at 5pm to input FY20 power company values from the GES reports and will update LA-4 and LA-13. Either Ellen or Rick will be here to let him in the office.
  - c) **Loomis 61A (409-008):** Parcel reverting to 101 as 61A filing was not received.
  - d) **BAN (Bond Anticipation Note):** Discovered that the BAN for Broadband project needs to be repaid (including interest) by March 20, 2020. At a minimum the interest is due on 3/20/20. At the May 2019 FY20 ATM \$12,167.00 was appropriated to repay interest (Art. 22). The remaining \$1,783.89 interest due has been placed on p.2 of the Tax Recap. Assessors will alert Treasurer and Select Board that BAN needs to be paid in full, or a State Note needs to be taken out to repay the note over time.
3. **Minutes:** No action.
4. **FY20 Budget/Payables:** Approved the following payables:
  - a) **Baker Office Supply:** Paper - \$16.13
  - b) **GES:** FY20 T&D Update - \$5,000
  - c) **GES:** FY20 Hydro Update - \$14,000
5. **Franklin County Registry of Deeds:** Received notice that their schedule of fees is increasing effective Dec 31, 2019 with deed filing fees to be \$155.00 c. 61 lien fees to be \$105.
6. **Legal Agreement with Attorney Klebanoff:** Rowe legal counsel Jeffrey Blake of KPLaw has approved the form of the agreement. Assessors signed the agreement that they had previously approved at the Sept 26<sup>th</sup> meeting. On Friday, Oct 11<sup>th</sup> the agreement was mailed to Attorney Klebanoff for his signature.

**7. New Deed:** Reviewed/coded the following new deed.

From	To	Address	Map/Lot	Curr Value	Sale Price	Code
Smith, Jeffrey A & Smith, Lee A	Smith, Jeffrey A & Smith, Lee A Family Trust	120 County Rd	203-042 1.1 acres	\$ 70,100	\$ 10.00	NAL (family)

**8. MV Excise Abatement:** Unanimously approved the following abatement:

FY	Type	Owner	Bill #	Reason	Amount
2019	MVE	Lively, Deb	2005 Chevy Pickup	Traded	\$ 11.25
				TOTAL	\$ 11.25

- 9. Charlemont/Rowe Town Line Adjustment:** At Sept 4<sup>th</sup> meeting the adjustments/new lots needed in Tatro Road area were tabled. Changes will be in effect for FY21 tax year.
- 10. Boyd Dwelling (402-050):** Is this a second home? Owners live in Charlemont. Son lives in Rowe house. Will research for FY21.
- 11. Planning Board Memo re Industrial Zone:** Drafting response.
- 12. Community Preservation Fund:** Researching. Matter tabled.
- 13. Executive Session:** The Chair declared that an executive session was not needed.
- 14. Next Meeting:** Thursday, October 24 at 6:30pm (incl joint meeting re FY21 Budget with BOS/FinCom)
- 15. Adjournment:** 9:43am

Respectfully submitted,  
Ellen B. Miller

Approved:

Frederick N. Williams 11.1.2019  
Frederick N. Williams, Chair Date

Ellen B. Miller  
Ellen B. Miller

Herbert G. Butzke  
Herbert G. Butzke