

TOWN OF ROWE - BOARD OF ASSESSORS
Meeting Minutes – Tuesday, February 4, 2020 – 9:00am
Rowe Town Hall – Assessors’ Meeting Room

Present: Assessors Rick Williams, Ellen Miller, Herb Butzke and Assistant Assessor Colleen Avallone

Call to Order: Chair Williams called the meeting to order at 9:08am.

1) **Minutes:** None submitted

2) **FY20 Budget/Payables:**

a) **GES Invoicing:** Rick will contact GES to sort out invoicing for work done under BOA Consulting.

b) **Payables:** Current OPS balance \$1,108.48. The Board approved a postage reimbursement for Rick Williams in the amount of \$26.20.

Acct	Acct #	Orig Budget	Curr Bal	Payroll/Payables	Amount	New Bal
BOA Stipends	05-3-141-000	\$ 5,354	\$ 2,676.98			\$ 2,676.98
Asst Assessor Wages	05-3-141-110	\$12,000	\$ 10,506.60			\$ 10,506.60
BOA Operations	05-3-141-400	\$ 9,600	\$ 1,108.48	FNW Postage Reimb	\$ 26.20	\$ 1,082.28
BOA Consulting/Legal Support	03-5-141-901	\$50,000	\$ 27,417.07			\$ 27,417.07
BOA Overlay	01-1-230-217 218, 219, 220		\$114,871.90	Book FY20 Recap	\$198,127.88	\$ 312,999.78

3) **FY21 Budget:** FY21 budget was submitted on the Dec 6th. Rick attended a budget hearing with BOS and FinCom on Jan 23rd.

4) **2019 Town Report:** Due date is Feb 14. The Board approved the Assessors 2019 calendar year report prepared by Rick. Property transfers, tax rate history and the FY20 tax recap were also provided.

5) **FY19 RE/PP ATB Tax Appeals:** The Board continues to compile records in response to a public records request concerning FY19 tax abatement denials that have been appealed to the ATB.

6) **FY20 RE/PP Tax Abatement Applications:** The Board has received (17) RE and (2) PP applications to date. Action required within 3 months. The following abatements were unanimously acted on:

Owner	Location	Date Rec'd	Reason	Status	Reason for action
Appel	202-016	11/25/19	Overvalued	Denied	Lot value is in line with similar lots in town.
Corarito	403-055	11/2/19	Owner believes lot size should be decreased	Denied	Rowe lot size was adjusted in FY09 when remapping was done. Change was due to GIS adjustment of town line with Heath.

7) **FY20 Senior Tax Exemption Applications:** Three (3) senior tax exemption applications have been received.

8) **Deeds/Plans:** None received

9) **FCCIP Activity (Jan 2019):** Not received yet.

10) **MV Excise:**

- a) **2019 Warrants:** The Board approved the Eighth 2019 MV Excise Commitment for \$280.71.
- b) **2020 Warrants:** The Board approved the First 2020 MV Excise Commitment for \$39,903.18.
- c) **2019 Abatement:** The Board approved the following abatement:

FY	Type	Owner	Cert #	Bill #	Vehicle	Reason	Amount
2019	MVE	Morse, Al	363	239	2007 Chevy Equinox	Traded	\$ 15.00

11) **FY21 Tax Rate**

- a) **State Tax Form 2/Form 504-E - Forms of List:** Forms of List were mailed to businesses on January 10. They are due to Assessors on March 1st. Chapter 38D & 38F request for information letters prepared by GES were mailed to 450 and 504 entities (Bear Swamp, Great River Hydro and National Grid) on Jan 29. The Board voted unanimously to extend their due date to April 1, 2020.
- b) **Form 3ABC:** Forms were mailed to tax exempt organizations (churches excluded) on Jan 10 and are due March 1st. Rowe Historical Society's form was received on Jan 10.

12) **Executive Session:** At 11:30am the Board voted by roll call (Rick—aye, Ellen—aye, and Herb—aye) to enter into Executive Session under **Executive Session - Under c.30A Sec. 21(a), Item 3: To discuss strategies with respect to litigation as the chair has declared that an open meeting may have a detrimental effect on the bargaining or litigating position of the public body concerning utility property real and personal property assessments/valuations and tax abatements, and to reconvene in Open Session.**

Reconvene: At 1pm the Board reconvened Open Session.

13) **Miscellaneous:**

- a) **Exempt Property Information Request:** Have received a request from Admin. Assistant re exempt properties. Tabled to the next regular meeting.
- b) **2020 Boundary Validation Program:** Maps sent with form were reviewed by the Board, and it was determined the town's legal boundary is correct. Form was return to US Dept. of Commerce.

14) **Next Meeting:** Thurs, Feb 6 – 4pm.

15) **Adjournment:** The Board adjourned the meeting at 2:00pm.

Respectfully submitted,
Ellen B. Miller

Approved: FN Williams 3-2-20
 Frederick N. Williams, Chair Date

EB Miller
 Ellen B. Miller

[Signature]
 Herbert G. Butzke