

# Board of Health Meeting Minutes

Wednesday, October 18, 2023 at 6:00 p.m.

**Present: Board Members:** Herb Butzke, Chair; Dan Poplawski and Kathleen Atwood, Board Members; Christine Bailey, BOH Clerk; and Rachel Lewis, Town Nurse

**Call to Order:** The meeting was called to order at 6:00 p.m.

## General Business:

- A motion was made and seconded to approve the minutes for the October 4, 2023, meeting.

**FY24 Budget/Payables:** A motion was made and seconded to approve the following FY24 invoices:

- McKesson, Inv 21185120, dtd 10/5/23; \$115.94 (used credit on account)
- McKesson, Inv 21170059, dtd 10/2/23; \$20.85 (used credit on account)
- Rachel Lewis, September Mileage; \$65.85
- FCSWMD, Inv 23886, dtd 8/30/23; \$59.99
- FCSWMD, Inv 24005, dtd 10/5/23; \$369.49
- FCSWMD, Inv 24006, dtd 10/5/23; \$985.48
- FCSWMD, Inv 24007, dtd 10/5/23; \$200.00
- Nat'l Grid, Inv 10/10/23, dtd 10/3/23, \$53.51
- Wired West, Inv 3243395, dtd 10/12/23; \$90.00
- Waste Mngt, Inv IAC4737448, 10/6/23; \$74.03

FY24 Acct	Account #	7-1-23 Approp	Curr Bal (10-13-23)	Payroll/Payables	Amount	New Bal
BOH Stipends	01-512-5141	\$ 4,938.00	\$ 3,703.50			
Clerk Wages	01-512-5142	\$12,880.00	\$ 9,213.45			
Transfer Station Att'd	01-512-5140	\$16,607.00	\$12,167.18			
Town Nurse	01-512-5143	\$43,997.00	\$31,748.11			
Physician Stipend	01-512-5144	\$ 500.00	\$ 500.00			
Snow Removal	01-512-5145	\$ 500.00	\$ 500.00			
Hazardous Waste Col	01-512-5290	\$ 500.00	\$ 500.00			
FCSWMD Assess	01-512-5300	\$ 8,417.00	\$ 4,208.50			
Mosquito Control	01-512-5382	\$ 5,000.00	\$ 0			
BOH Operations	01-512-5701	\$13,500.00	\$ 9,140.00	FCSWMD, Inv 23886, dtd 8/30/23	\$ 59.99	\$ 9,080.01
Health Sv Ops	01-512-5703	\$ 7,390.00	\$ 5,405.16	Rachel Lewis, Mileage	\$ 65.85	\$ 5,339.31
Refuse Gardens Ops	01-512-5708	\$35,050.00	\$26,716.25	FCSWMD, Inv 24005, dtd 10/5/23	\$ 369.49	
				FCSWMD, Inv 24006, dtd 10/5/23	\$ 985.48	
				FCSWMD, Inv 24007, dtd 10/5/23	\$ 200.00	
				Nat'l Grid, Inv 10/10/23, dtd 10/3/23	\$ 53.51	
				Wired West, Inv3243395, dtd 10/12/23	\$ 90.00	
				Waste Mngt, Inv IAC4737448, 10/6/23	\$ 74.03	\$ 24,943.74
FRCOG Health Sv Ops	01-512-5788	\$ 5,797.00	\$ 2,919.00			

## Transfer Station:

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- The removal of the pine trees were completed by Ben Niles. He did a great job!
- Jan Ameen reported that the Rowe MRF for September Hauls Recycling Expense was \$74.03.

**OPIOID:**

- Christine filed the appropriate paperwork with the Attorney General's office to begin receiving OPIOID payments. She will be contacting Phoebe in reference to Narcan boxes in the area.

**Nursing Updates:** Rachel reported the following:

- Individual Statistics: October so far: worked 6.5 days- seen 81 patients.
- Arbovirus: 164 cases of WNV and 28 EEE cases reported in Mosquitoes, 4 human cases of WNV (1 new cases in the last few weeks). Positive samples have all been trending down and the final week of testing has been completed. Rowe is at 'low risk' for WNV and EEE.
- Covid/Flu Clinic Update: was rescheduled from October 12, 2023 to today, Wednesday October 18, 2023 due to a supply issue with the Covid vaccine. The clinic was held at Rowe Elementary School with 58 people who attended and 101 vaccines administered.
- She is planning a 'Train the Trainer' Narcan administration class with Maureen (from FRCOG) at some point in the future. She may try to have it at the school as there has been interest.
- Rachel submitted a vacation request for a week in December.
- A vaccine reimbursement check of \$87.09 was received and deposited in the Vaccine Revolving Account.

**Correspondence:** N/A

**New Business:** Our November 1, 2023 meeting will be held in the second floor conference room to accommodate a regional wide meeting hosted by the Rowe Open Space and Recreation Committee. The meeting will not be available via Zoom.

**Resident Comments/Questions:** N/A


Meeting Adjourned: 6:21 pm unanimously

Next meeting: November 1, 2023, at 6:00 pm

Approved:

  
Herb Butzke, Chair

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Daniel Poplawski

  
Kathleen Atwood