

# Board of Health Meeting Minutes

Wednesday, July 19, 2023 at 6:00 p.m.

**Present:** Board Members: Herb Butzke, Chair; Kathleen Atwood, Board Member and Christine Bailey, BOH Clerk.

**Call to Order:** The meeting was called to order at 6:00 p.m. by Herb Butzke at the Rowe Town Hall.

## **General Business:**

- A motion was made and seconded to approve the minutes for the May 17, 2023, meeting.
- A motion was made and seconded to approve the minutes for the June 7, 2023, meeting.
- A motion was made and seconded to approve the minutes for the July 5, 2023, meeting.

## **FY23 Budget/Payables: A motion was made and seconded to approve the following FY23 invoices.**

- Housatonic Basin, Invoice H2306-182, dtd 6/30/2023; \$155.00
- Housatonic Basin, Invoice H2306-185, dtd 6/30/2023; \$820.00
- Housatonic Basin, Invoice H2306-186, dtd 6/30/2023; \$155.00
- Lodge Tire, Invoice G1-229314, dtd 6/13/2023; \$36.00
- National Grid, Invoice 6062023, dtd 6/6/2023; \$69.13
- AL Avery, Invoice 483904, dtd 6/16/2023; \$20.97
- Bostley Sanitary Service, Invoice 33037, dtd 6/20/2023; \$125.00
- Waste Mngt, Invoice IAC4315323, dtd 6/30/2023; \$57.13
- FCSWMD, Invoice 23588, dtd 5/26/2023; \$150.00
- FCSWMD, Invoice 23720 dtd 6/30/2023; \$355.30
- FCSWMD, Invoice 23721 dtd 6/30/2023; \$680.35
- FCSWMD, Invoice 23722 dtd 6/30/2023; \$30.00
- FCSWMD, Invoice 23616, dtd 6/7/2023; \$261.90
- FCSWMD, Invoice 23617, dtd 6/7/2023; \$1,317.58
- FCSWMD, Invoice 23618, dtd 6/7/2023; \$1,293.19
- FCSWMD, Invoice 23619, dtd 6/7/2023; \$312.37
- Christine Bailey, Invoice 64, dtd 6/6/2023; \$31.68
- Christine Bailey, Invoice 73, dtd 7/12/2023, \$25.50
- McKesson, Invoice 20644611, dtd 5/15/2023; \$427.43
- McKesson, Invoice 20670153, dtd 5/22/2023; \$90.04
- McKesson, Invoice 20791781, dtd 6/26/2023; \$97.61
- McKesson, Invoice 20783038, dtd 6/22/2023; \$141.18
- McKesson, Invoice 12720238 dtd 6/30/2023; \$3.92
- Staples, Invoice 9982312729, dtd 6/23/2023; \$149.98

## **FY24 Budget/Payables: A motion was made and seconded to approve the following FY24 invoices.**

- National Grid, Invoice 070623, dtd 7/6/2023; \$50.86
- Pioneer Valley Mosquito, Invoice FY2024, dtd 7/17/2023; \$5,000.00
- FCSWMD, Invoice 23679, dtd 7/1/2023; \$2,104.25
- Waste Mngt, Invoice IAC4417870, dtd 7/6/2023; \$67.89
- FRCOG, Invoice 1951, dtd 7/1/2023 FY24 1<sup>st</sup> quarter; \$1,439.00
- McKesson, Invoice 20828074, dtd 7/6/2023; \$41.16
- McKesson, Invoice 20855501, dtd 7/13/2023; \$39.87

Christine will check and reflect all totals submitted/approved by the Finance Committee for the FY24 budget.

### Transfer Station

- The Transfer Station logs were reviewed and read by Kathy Atwood.
- Jan Ameen emailed the MOUs for the 3<sup>rd</sup> Party Inspection of Transfer Station for signature. The Board signed and Christine will mail a fully executed copy back to Jan and retain one for the BOH files.
- Jan Ameen sent the FY23 June Processing Cost (\$48.49/ton) - \$49.74 Rowe and the FY24 July Processing Cost (\$100.69/ton) - \$65.13 Rowe
- The Board of Health office received a check for \$1,100.00 for payment to fix the concrete wall damage for Josh Jones. Christine will deposit in correct account. After Josh fixed the wall the driver had another accident backing up. Jan Ameen will notify us of fixing again. She told us to hold the check until the second fix is complete.
- Jan Ameen send the FCSWMD Representative Appointment letter for Daniel Poplawski and the Cooperative Public Health Service Oversight Board Appointment letter for Herb Butzke. Both need to be appointed by the Town Clerk. Christine will mail Dan's letter to him.

**Rowe Elementary School:** The BOH is scheduled to meet with Lydia Brisson, RN and Bill Knittle, Principal on August 2, 2023 6:00 p.m. to discuss various policies and procedures for the upcoming school year. This will include a policy on allergy triggers.

**Pioneer Valley Mosquito Control District** – John Briggs from Pioneer Valley MCD sent an update report on the mosquito surveillance season.

**FRCOG:** Chair Herb read the pumping records for:

- 198 Hazelton Road
- 67 Potter Road
- 169 Ford Hill – Title 5 Inspection is being rescheduled (ConCom to be invited)

### Water Testing:

- Herb reviewed the Housatonic Basin Sampling Testing reports. All levels remain safe.

**Nursing Updates:** Kathy Atwood read the following nurse updates:

- Individual statistics: July- 7 days worked so far, patients seen 59, avg 8-9 patients/day, of those patients 52 were 65+ years old
- Arbovirus: 2 case of West Nile Virus (WNV) found in mosquito sample in Brookline and Worcester, none in humans yet. No EEE in mosquito or human.
- Spoke with Lydia to coordinate a time to write up a fragrance-free policy for review. Roberta came in and she will email/deliver a list of products/fragrances to be added.
- Tick shoe spraying clinic to be held July 26th from 3-6pm in the Town Hall or DPW parking lots. Rachel will be there to help with FRCOG. Prior to the event, she will do Robo call, EDDM (every door direct mail was sent out 7/13) and it was in the goal post. Residents can bring more than one item.

**Correspondence:** Town of Rowe Record of Retention memo was reviewed.

**New Business:** N/A

**Resident Comments/Questions:** N/A

*Meeting Adjourned: 6:46 pm unanimously*

*Next meeting: August 2, 2023, at 6:00 pm*

Approved:

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Herb Butzke, Chair

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Daniel Poplawski

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Kathleen Atwood