

# **Board of Health Meeting Minutes**

Wednesday, July 20, 2022 at 6:00pm

**Via Zoom # 288 065 7034 or in person**

**Present: Board Members:** Herb Butzke, Chair, Dan Poplawski, Board Member, Rachel Lewis, RN and Christine Bailey, Health Clerk

**Call to Order:** The meeting was called to order at 6:00 p.m. by Herb Butzke at the Rowe Town Hall

Herb asked we all join in for a moment of silence for Maggie Rice.

## **General Business:**

- The minutes for the June 22, 2022, meeting was reviewed and approved.
- A motion was made and seconded to approve all invoices.
- Christine submitted a request to change her BOH "in office" day from Monday to Tuesday which was reviewed and approved.

## **Transfer Station**

- The Transfer Station logs were reviewed and read by Dan Poplawski.
- FCWSMD send the FY23 MOUs which were all reviewed and approved. Christine will email and mail to Jan Ameen on Monday.
- The committee reviewed the OSHA Town Responsibilities for the Refuse Garden. Chair Herb will review with Rob to make sure we are up to specifications.
- Christine reported that the office received \$36.36 for recycling revenue.
- The FY22 Rowe paper haul comparison was reviewed with a 12-month savings of \$1,603.00 from FY21.
- The 2022 Household Hazardous Waste Day is being held on September 24, 2022 at GCC. Sign up is no later than September 16<sup>th</sup>. Christine will post in the Goal Post. She will also get copies to Rob to post at the Refuse Gardens.
- Christine reported that the office received from FCSWMD a check for \$628.58 for scrap metal revenue.
- There were 10 compost raffle winners with 10 bins for raffle so everyone will receive a bin. Compost bins are at the Refuse Gardens. Christine will post the winners in the Goal Post.
- The monies for the Dump Compost Roof were discussed. There is talk about a special town meeting in August. Herb asked Christine to call several contractors in the area to receive quotes. A quote was received from J.S. Rae. We need two more quotes.
- Herb said when the old compost bin was removed the company cracked the concrete to the retaining wall/guardrail. Herb said he will forward pictures to Christine who will then forward to Jan Ameen

## **Appointments and Certifications:**

Several Appointments and Certifications were reviewed, appointed, and approved.

- A motion was made and approved by Dan Poplawski to appoint Herb Butzke as the FCSWMD Representative.
- A motion was made and approved by Dan Poplawski to appoint Herb Butzke as the DEP Certification Representative.
- A motion was made and approved by Herb Butzke to appoint Dan Poplawski as the Cooperate Public Health Service Oversight Board Representative.

**Nurse Updates:**

- Rachel read her nurse log Survey's sent out Thursday June 30<sup>th</sup>.
- Rachel said she has received 16 responses back in favor of the wellness clinic and foot care clinics
- There has been NO diseased mosquitoes in Berkshire or Pioneer Valley (MDPH Arbovirus Surveillance program) (6/19-7/16). One with WNV was found in Easton, MA during last testing 7/10-7/16
- She said that the town does not pay for testing Lyme disease. She can submit the test but it is the responsibility of the resident to pay the cost of at least \$50 plus shipping fees
- The Summer Camp Covid tests have been given out to campers. Tests are given on Saturday or Sunday prior to arrival and midweek
- Rachel mentioned an age appropriate First aid class for children at the library.
- Rachel held a workplace safety program for summer employees on Thurs July 7, 2022. Eight summer employees attended
- The first aid bags were restocked and sorted for summer camp
- There is a new first aid kit atop the AED in upper floor of town hall. Rachel restocks regularly.
- Rachel is working on a CPR course for town employees to be held during the work week.

**FRCOG:** Christine handed out the minutes to the monthly Oversight Board Meeting from Randy Crochier.

**Water Testing:** Herb reviewed the Housatonic Basin – Pelham Lake water testing results. They were all at safe levels.

**Wage and Salary Compensation for FY2023**

Dan and Herb decided to hold a meeting on Wednesday, July 27, 2022 to complete performance appraisals and possible increases for the year.

**Correspondence:** The following correspondence was reviewed:

- Cooperative Public Health Service Weekly Report
- Drought Conditions
- West Nile virus-positive mosquito sample

**New Business: (Unforeseen matters not reasonably anticipated within 48 hours of the meeting)**

- Board Member, Dan Poplawski made a motion to have Joanne Semanie serve and stand in as a Board Member for one year. If needed for a longer interval, she can run for the position at the appointed time. Motion was approved by Herb Butzke.

**Resident Comments/Questions:** *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

Meeting Adjourned: 7:11 pm unanimously

Next meeting August 3, 2022 at 6:00 pm

Approved:

Herb Butzke, Chair

Daniel Poplawski