

Board of Health Meeting Minutes

Wednesday, June 22, 2022 at 6:00pm

Via Zoom # 288 065 7034 or in person

Present: Board Members: Herb Butzke, Interim Chair, Dan Poplawski, Chair, Rachel Lewis, RN and Christine Bailey, Health Clerk, Bill Reardon – Rowe Resident

Call to Order: The meeting was called to order at 6:05 p.m. by Herb Butzke at the Rowe Town Hall

Resident Concerns: Mr. Bill Reardon joined the meeting at 6:05 with concerns with the Rowe Elementary School concert. He asked for an explanation in the requirement of a mask mandate during the concert. Board members Herb Butzke and Dan Poplawski explained that at the time of the concert they based their decision on the statistics and the safety of the children. Mr. Reardon was not happy with the decision due to the Commonwealth lifting the mandate but honored the BOH decision. He was also concerned if the Refuse Gardens was taxed based or user based. The BOH established it was tax based but supplemented by the \$25/year stickers. The BOH explained since instituting the stickers it tremendously lowered the trash amount and helped residents to be more conscious of recycling. Through both these avenues the Town pays less for tonnage (garbage) or is reimbursed (recycling). Mr. Reardon thanked the Board and left the meeting at 6:17 pm.

General Business:

- The minutes for the June 1, 2022, meeting was reviewed and approved.
- All invoices were reviewed and approved.
- Christine discussed the need to request transfer of funds to appropriate accounts before the end of the fiscal year. She submitted two requests for transfers to supplement the Operations Account and the BOH Clerk wage. Both transfers were approved. Christine will submit to the BOS and Finance Board.

Transfer Station

- The Transfer Station logs were reviewed and read by Dan Poplawski.

Nurse Updates:

Rachel read her nurse log and said office is getting busier every week. She will be creating and posting COVID related subjects in the downstairs foyer area to keep town residents and employees informed. She also is looking to create a series of wellness workshops around November in connection with Northern Berkshire Community Coalition. This will include falls, balance and gait training, nutrition education, wellness checks (BP, lab work), and potentially some vaccinations if available through FRCOG. Rachel is checking the need for various food pantry programs for Rowe Residents. She is working with the Council on Aging to offer a twice a year foot clinic to residents. This would be solely subsidized by the COA budget. She is looking in getting a CPR class organized for town employees, at some point this year. She expressed that Dennis Annear informed her that the funding should come from the BOH budget.

Wage and Salary Compensation for FY2023

The Board of Selectman asked all Boards if they adopted to fill out a Wage and Salary Compensation form for each employee. This would establish their hours, grade and step within the new Wage and Salary Chart that was adopted. Christine said she did receive any forms completed either electronically or manually to date. She suggested that Chair Maggie Rice might have the files in her binder. Dan felt that a performance appraisal should be filled out prior for each employee before this could be completed. Christine will forward this form. With this, she mentioned the time sensitivity for completion the BOS is asking.

Food Establishment Permit: FRCOG forwarded the Unitarian Universalist Rowe Camp & Conference Center (Rec Hall) Food Establishment Permit for our records.

Water Testing: Herb Butzke read the Housatonic Basin Monitoring Reports. All samples were in proper condition and reports conformed to applicable accreditation standard.

Correspondence:

- The office received the approval of the Town's Opt-out Mosquito Spraying Application.

New Business: (Unforeseen matters not reasonably anticipated within 48 hours of the meeting)

- Board Member, Dan Poplawski made a motion to have Joanne Semanie serve and stand in as a Board Member for one year. If needed for a longer interval, she can run for the position at the appointed time.

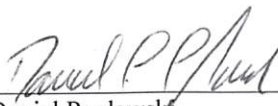
Resident Comments/Questions: *It is requested that residents wait for comments during a meeting until recognized by the Chairperson.*

Meeting Adjourned: 7:23 pm unanimously

Next meeting 7/6/2022 at 6:00 pm

Approved:

Margaret Rice, Chair



Daniel Poplawski



Herbert Butzke