

Special Rowe Elementary School District Study Committee Agenda
Wednesday, 3/16/2011 7:00 – 8:30 PM Rowe Town Hall (Final)

1. Initial Citizen Comments (5 minutes)
2. Review & Approve 3/9/11 School Study Meeting Minutes
Review & Approve 3/8/11 Meeting Minutes with Superintendent & Biz Manager
Sign 3/3/11 Minutes approved last week. (10 minutes)
3. Update on using Attorneys & Attorney Questions:
 - Talking with School Committee attorney Russell Duperé.
 - Team of three to meet with Russell Dupré? Who to go?
 - Update on talking with special counsel from Kopelman & Paige.
 - Finalize Attorney Questions to ask.
4. Sensing interview questions for Rowe School Staff
5. 3/21 Public Meeting
 - Goals & Process: Shape of room? Location? 1 room or 2?
 - "How to set up the process and tone for receiving public commentary at the upcoming open meeting"
6. Interview Goals & Questions for Bob Clancy:
 - Goals of Interview/Questions to ask/Any areas to not ask? Present questions to Bob beforehand?
7. Role & Responsibility Charting (RACI) and Overview Chart of which parties enter which agreements.
8. Recommendations Report Overview:
 - Revised Table of Contents & confirm roles in writing.
 - How to handle the issue of Superintendent's non-renewal of Principal's contract.
 - How to present key recommendations? E.g.: Recommendation/Benefits/Concerns/Financial impacts – short and long term/Intended and possible unintended consequences/unknowns for further research.
9. Review Timeline including:
 - Framework of recommendations report
 - Master List of Action Items to track our progress (10 minutes)
10. How to communicate with other school systems and school committees to lower any possible concerns?
11. Any other new business that the Chairperson could not reasonably anticipate less than forty-eight hours prior to this meeting.
12. Final Citizen's Comments (5 minutes)
13. Adjourn

Noel Abbott, Chair
Special Rowe Elementary School District Study Committee

Handouts:

- 3/9/11 School Study Meeting Minutes
- 3/8/11 Meeting Minutes with Superintendent & Biz Manager (if prepared)
- Attorney Questions (draft)
- Sensing Interview Questions (draft)
- Final Flyer for 3/21/11 Public Session (if available)
- Goals & Process for 3/21/11 Public Session (draft)
- Interview Goals & Questions for Bob Clancy (draft)
- RACI chart and Overview Chart of Agreements and who signs.
- Revised Table of Contents for Recommendations Report
- Master tracking list of "To Do's"