

ANNUAL TOWN MEETING WARRANT – FY2013

Town of Rowe COMMONWEALTH OF MASSACHUSETTS

FRANKLIN, SS.

To either Constable of the Town of Rowe in the County of Franklin,

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town, qualified to vote in elections and town affairs, to meet at the **ROWE TOWN HALL** in said Rowe, on **SATURDAY** the **NINETEENTH** day of **MAY 2012** at 8:00 a.m. and then and there to bring their votes by ballot for the following officials:

- 1 Selectman for three (3) years
- 1 Assessor for three (3) years
- 1 Board of Health Member for three (3) years
- 1 Board of Health Member for two (2) years
- 1 Cemetery Commissioner for three (3) years
- 2 Finance Committee Members for three (3) years
- 1 Finance Committee Member for two (2) years
- 1 Library Trustee for three (3) years
- 1 Library Trustee for two (2) years
- 1 Park Commissioner for three (3) years
- 1 Planning Board Member for five (5) years
- 1 Planning Board Member for four (4) years
- 1 Planning Board Member for three (3) years
- 1 Planning Board Member for two (2) years
- 1 School Committee Member for three (3) years

For the purpose of electing officials by ballot the polls will be **open at 8:00 O'Clock a.m.** in the morning and will be closed at **3:00 O'Clock p.m.** in the afternoon.

And in the name of the Commonwealth of Massachusetts, you are further directed to notify and warn the inhabitants of the Town of Rowe, qualified to vote in the elections and town affairs, to meet at the **ROWE ELEMENTARY SCHOOL** in said **ROWE** on **MONDAY**, the **FOURTEENTH** day of **MAY 2012**, at **6:30 P.M.** in the evening, then and there to act on the following articles:

ARTICLE 1: To act on reports of the Town officers and committees.

ARTICLE 2: To choose all necessary officers not elected by ballot for the ensuing year.

ARTICLE 3: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the conduct of **General Government**, including the charges and expenses of the various town offices, and compensation for elected and appointed officials for the 2013 fiscal year, or take any action in relation thereto.

Administration

Legal Expenses	12,000.00
General Administration	26,447.00
Microfilm Town Records	1,000.00
Town Officer Expenses	1,607.00
Print Town Reports	4,600.00
Municipal Audit	15,000.00
Town Coordinator Salary	59,800.00
Administrative Assistant Compensation	10,988.00
FRCOG Regional Services Assessment	10,584.00
FRCOG Statutory Assessment	6,388.00
FRCOG Cooperative Purchasing Program	1,389.00
IT Hardware/Software	10,350.00
IT Consultant	16,000.00
Tax Collector's Operations	6,913.00
Election/Teller Expenses	4,000.00
Registrars & Census Takers Compensation	350.00
Assistant Treasurer Compensation	100.00
Bank Charges/Loan Interest	750.00
Bonding and Insurance	45,000.00
<u>Town-wide Notification System</u>	<u>1,000.00</u>
Subtotal Administration	234,266.00

Assessors' Office	
Assessors' Clerk Compensation	9,200.00
<u>Assessors' Operations</u>	<u>8,000.00</u>
Subtotal Assessors' Office	17,200.00
Planning Board	
Planning Board Operations	1,250.00
Planning Board Consulting Expenses	2,000.00
<u>Planning Board <i>Goal Post</i> Operations</u>	<u>10,100.00</u>
Total Planning Board	13,350.00
Other	
Conservation Commission Operations	200.00
Council on Aging	4,000.00
Historic Landscape ID Program	1,000.00
<u>Yankee Land Committee</u>	<u>5,000.00</u>
Subtotal Other	10,200.00
Stipends	
Selectmen Stipends	5,562.00
Assessors Stipends	5,100.00
Board of Health Stipends	4,635.00
School Committee Stipends	4,284.00
Tax Collector Stipend	7,159.00
Town Clerk Stipend	7,159.00
Treasurer	7,849.00
Misc Officers Stipends - Moderator	412.00
- Constable	515.00
- Animal Inspector	515.00
- Dog Officer	618.00
<u>Subtotal Stipends</u>	<u>43,808.00</u>
Veterans' Services	
Veterans' Services Assessment	500.00
Operations	450.00
<u>Veterans' Benefits</u>	<u>100.00</u>
Subtotal Veterans' Services	1,050.00

TOTAL GENERAL GOVERNMENT FROM TAXATION **319,874.00**

The Finance Committee recommends that the amount appropriated to the Yankee Land Committee be reduced to \$1,000.00, and recommends passage of the remainder of Article 3.

ARTICLE 4: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the operation and maintenance of **Public Works and Facilities** for the 2013 fiscal year, or take any action in relation thereto:

Highway Department	
DPW Heavy Equipment Operators' Wages	177,642.00
DPW Superintendent's Salary	78,949.00
DPW Operations & Maintenance	31,151.00
DPW Heating Oil	5,500.00
DPW Electricity	1,558.00
Fuel for Town Vehicles	33,115.00
Road Surface Maintenance/Reclamation	50,000.00
Annual DPW Projects	42,000.00
<u>Snow & Ice Removal (Winter Roads)</u>	<u>66,500.00</u>
Subtotal Highway Department	486,415.00
Other Public Works & Facilities	
Summer Youth Employment Program	25,500.00
Municipal Center Operations/Maintenance	15,420.00
Town Hall Custodian Wages	7,000.00
Town Hall Fuel Oil	6,000.00
Town Hall Electricity	8,000.00
Town Hall Elevator Maintenance Contract	3,380.00
Street Lighting	5,253.00
Beautification Committee	2,000.00
Energy Committee Operations	250.00
Gracy House Operations	4,000.00
Gracy House Materials/Supplies	500.00
<u>Municipal Light Plant</u>	<u>900.00</u>
Subtotal Other Public Works & Facilities	78,203.00

Cemeteries - Cemeteries – Maintenance/Repair 15,000.00

SUBTOTAL PUBLIC WORKS & FACILITIES FROM TAXATION 579,618.00

The Finance Committee recommends increasing salary of Town Hall custodian by 3.6% to \$7,252.00 and decreasing Municipal Center Operations by \$252 to \$15,168.00, and recommends passage of the remainder of Article 4.

ARTICLE 5: To see if the Town will vote to **APPROPRIATE from AVAILABLE FUNDS** the sum of **\$147,811.00** for the maintenance, repair, improvement and construction of town highways, or any other purpose allowed under Chapter 90, which amounts shall be reimbursed by the Commonwealth of Massachusetts through funds made available by Chapter 90, or take any action in relation thereto.

Recommended by the Finance Committee

TOTAL PUBLIC WORKS & FACILITIES 727,429.00

ARTICLE 6: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of **\$320,000.00** for the 2013 fiscal year to fully pay down the **Sun Trust ESCO Lease, subject to a successful Capital Expenditure Exclusion Proposition 2½ Override Vote** at the Annual Town Election on May 19, 2012, or take any action in relation thereto.

ARTICLE 7: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the 2013 fiscal year for the **July 1, 2012, annual payment on the Energy Savings Capital Equipment Lease**, or take any action in relation thereto:

Town Hall	3,820.00	
DPW Garage	5,307.00	
Library	2,430.00	
Fire Station	1,488.00	
School	36,555.00	
Sub-Total FY2013 ESCO Lease Payment		49,600.00
Less School payment under Article 13		<u>(36,555.00)</u>
TOTAL FY2013 ESCO Annual Lease Payment		13,045.00

Recommended by the Finance Committee

ARTICLE 8: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Public Safety** for the 2013 fiscal year, or take any action in relation thereto:

Police Department

Police Chief Stipend	10,360.00	
Police Officers Compensation	16,248.00	
<u>Operations</u>	<u>6,000.00</u>	
Sub-total Police Department	32,608.00	

Fire Department

Fire Chief Stipend	7,159.00	
Fire Officers Stipends	5,595.00	
Fire Department Administrative Clerk	3,626.00	
Firefighter Reimbursements	7,510.00	
Fire Department General Operations	16,902.00	
Fire Station Heating Oil	5,000.00	
Fire Station Electricity	2,000.00	
Emergency Management	500.00	
Forest Fire Control	100.00	
<u>Hazardous Material Control</u>	<u>500.00</u>	
Subtotal Fire Department	48,892.00	

Emergency Medical Services

EMS Coordinator Stipend	2,084.00	
EMS Operations and Maintenance	2,000.00	
<u>Emergency Personnel Stipends/Expenses</u>	<u>4,300.00</u>	
Subtotal Emergency Medical Service	8,384.00	

Inspections

<u>FCCIP Inspection Program (Building, Wiring, Plumbing, Gas)</u>	<u>3,500.00</u>	
Subtotal Inspections	3,500.00	

SUBTOTAL PUBLIC SAFETY FROM TAXATION 93,384.00

Recommended by the Finance Committee

ARTICLE 9: To see if the Town will vote to **RAISE and APPROPRIATE** to the **STABILIZATION FUND** the sum of **\$3,000.00** for **future ambulance services**, or take any action in relation thereto.

Recommended by the Finance Committee

Note: Two-thirds vote is required to pass Articles involving Stabilization funds.

TOTAL PUBLIC SAFETY ALL FUNDS **96,384.00**

ARTICLE 10: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Public Health and Sanitation** for the 2013 fiscal year, or take any action in relation thereto:

Household Hazardous Waste Collection Day	500.00
Refuse Garden Operations	38,000.00
Transfer Station Attendant Compensation	14,998.00
Board of Health Operations	17,000.00
Board of Health Clerk Wages	6,842.00
Town Nurse Wages	41,983.00
Health Services Operations	6,000.00
Physician's Stipend	500.00
<u>Subtotal Public Health & Sanitation</u>	<u>125,823.00</u>

The Finance Committee regrets the deep cuts the Board of Selectmen made to the Board of Health budget and expects if a shortfall occurs, the Board of Health will have access to the funds available in the Mass. Recycling Initiative Program.

ARTICLE 11: To see if the Town will vote to act on the following citizens' petition:

Board of Health Petition

To see if the Town will vote to raise and appropriate the sum of \$7,860 for the services of the town nurse to keep the Health Services office open three eight-hour days a week.

[Note: Passage of this article will raise the FY2013 Budget \$7,860]

ARTICLE 12: To see if the Town will vote to authorize the Board of Health, pursuant to MGL Chapter 44, Section 53E½, to use a **revolving fund with a limit of \$3,500.00** for the 2013 fiscal year to accept receipts from the Medicare Roster Billing Program for the purpose of **providing vaccine services**, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2014, or take any action in relation thereto.

Requested by the Board of Health

Recommended by the Finance Committee

TOTAL PUBLIC HEALTH AND SANITATION FROM TAXATION **125,823.00***

***Does not include funds in Citizens' Petition**

ARTICLE 13: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Kindergarten through Sixth grade (K-6) Public Schools** for the 2013 fiscal year, or take any action in relation thereto:

Rowe School Local Budget

Instructional Programs	497,724.00
Technology	10,968.00
Instructional Staff Training	7,550.00
Special Education and Tuitions	101,447.00
Library Services	25,468.00
Health Services	69,983.00
School Committee	8,200.00
Principal's Office	109,504.00
Food Services	22,912.00
<u>Plant Operations (incl. ESCO Lease Payment \$36,555)</u>	<u>136,292.00</u>
Subtotal Rowe School Local	990,048.00
Less Estimated School Choice Receipts	<u>(161,807.00)</u>

K-6 Rowe School Local Operating Budget **828,241.00**

Shared Services Budget

GenAdmin	28,103.00
Instructional Services	17,868.00
Technology	11,820.00
Facilities	4,511.00
Fixed Costs (Insurance, Benefits)	18,717.00
<u>Transportation</u>	<u>52,238.00</u>
Subtotal Shared Services	133,257.00

TOTAL K-6 Budget **961,498.00**

ARTICLE 14: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Seventh through Twelfth grade (7-12) Public Schools** for the 2013 fiscal year, or take any action in relation thereto:

High School Budget (Mohawk/FC Tech)	
- Spanish Teacher @ Middle School	15,000.00
- Mohawk Tuition	232,800.00
- Franklin County Tech Tuition	126,000.00
- Transportation to Mohawk (Regular Ed)	48,555.00
- Mohawk Late Bus	<u>15,000.00</u>
TOTAL 7-12 Public Schools from Taxation	437,355.00
TOTAL PUBLIC SCHOOLS FROM TAXATION	1,398,853.00

Recommended by the Finance Committee

ARTICLE 15: To see if the Town will vote to authorize the School Committee, pursuant to MGL Chapter 44, Section 53E½, to use a **revolving fund with a limit of \$10,000.00** for the 2013 fiscal year to accept fees for **School Programs** for the purpose of offsetting department costs, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2014, or take any action in relation thereto.

Requested by the School Committee

Recommended by the Finance Committee

ARTICLE 16: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the **Rowe Town Library** for the 2013 fiscal year, or take any action in relation thereto:

Library Director Compensation	22,925.00
Library Staff Wages	15,677.00
Library Operations and Maintenance	18,811.00
Library Heating Oil	2,000.00
Library Electricity	1,500.00
CWMARS Mininet Annual Membership	3,350.00
Library CWMARS Overdrive Assessment	<u>168.00</u>
TOTAL ROWE TOWN LIBRARY	64,431.00

Recommended by the Finance Committee

ARTICLE 17: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums fiscal year 2013 for **Old Home Days**, or take any action in relation thereto:

Old Home Day	5,500.00
Old Home Day Fireworks	<u>5,500.00</u>
TOTAL OLD HOME DAY	11,000.00

Recommended by the Finance Committee

ARTICLE 18: To see if the Town will vote to authorize the **Old Home Day Committee**, pursuant to MGL Chapter 44, Section 53E½, to use a **revolving fund with a limit of \$5,000.00** for the 2013 fiscal year to accept departmental receipts generated by Old Home Day activities and programs for the purpose of **defraying expenses of Old Home Day**, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2014, or take any action in relation thereto.

Recommended by the Finance Committee

ARTICLE 19: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the **management and operation of Pelham Lake Park** for the 2013 fiscal year, or take any action in relation thereto:

Park Wages	40,544.00
Head Ranger Wage	43,240.00
Operation and Maintenance	<u>19,505.00</u>
TOTAL PARK	103,289.00

Recommended by the Finance Committee

TOTAL CULTURE AND RECREATION ALL FUNDS **178,720.00**

ARTICLE 20: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Pensions and Insurance** for the 2013 fiscal year, or take any action in relation thereto.

Franklin County Retirement Assessment	108,707.00*
Unemployment Insurance	1,000.00**
Group Health Insurance	390,000.00**
FICA/Medicare Tax	39,000.00**

TOTAL PENSION & INSURANCE **538,707.00**

* Excludes pension costs for teachers in MA Teachers' Retirement

** Costs are for all applicable town & school employees

Recommended by the Finance Committee

ARTICLE 21: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of **\$20,000.00** to be used as a **Reserve Fund** for extraordinary or unforeseen expenditures for the 2013 fiscal year, or take any action in relation thereto.

Requested by the Finance Committee

ARTICLE 22: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the sum of **\$123,000** to **partially fund the FY2013 Budget**, or take any action in relation thereto.

Recommended by the Board of Selectmen

The Finance Committee recommends that only the amount necessary to create a balanced budget be appropriated from Free Cash.

ARTICLE 23: To see if the Town will vote to **APPROPRIATE, BORROW, or TRANSFER** from the **CAPITAL STABILIZATION FUND** the sum of **\$50,000.00**, to be expended under the direction of **The Rowe School Building Committee for The Feasibility Study and the Schematic Design for the Rowe Elementary School Window and Door Replacement at 86 Pond Road, Rowe MA,** for which feasibility study and schematic design the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study and schematic design in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

Recommended by the School Committee and Board of Selectmen

The Finance Committee recommends that an independent assessment be performed to determine if the windows need replacement at this time and if the payback in energy savings will be substantial.

Note: Two-thirds vote is required to pass Articles involving Stabilization funds.

ARTICLE 24: To see if the Town will vote to **APPROPRIATE** from the **CAPITAL STABILIZATION FUND**, the following sums **for capital repairs and improvements**, or take any action in relation thereto:

GEN – Town Hall Electronic Door Access	8,000.00
GEN – Town Hall Copier	9,500.00
DPW – Mack Dump Truck & Sander	173,891.00
FIRE – Thermal Imaging Camera	10,000.00
PARK – Lawn Mower	3,478.00
SCH – Laptops (replace I-Books)	6,000.00
SCH – Mac Books	4,000.00
TOTAL CAPITAL STABILIZATION FUND	214,869.00

The Finance Committee does not recommend appropriation of any funds to replace the Town Hall copier this year.

Note: Two-thirds vote is required to pass Articles involving Stabilization funds.

TOTAL CAPITAL STABILIZATION FUND APPROPRIATIONS **264,869.00**

ARTICLE 25: To see if the Town will vote to act on the following citizens' petition:

CITIZENS' PETITION

We the undersigned ask the town to vote to amend By-laws Article III, section 5 to read as follows:

"The Board of Health shall consist of five (5) members, each to be elected to a three-year term. Two members of said Board shall be elected on each of two consecutive years and one on the third year by ballot at each annual town election. The Board shall have powers and duties as set forth in Chapter 111 of the general laws and other applicable laws. The Board of Health shall appoint the Public Health Nurse, the Health Agent, the Transfer Station Attendant, and the Clerk to the Board of Health. The Board of Health shall maintain the Refuse Garden and the Transfer Station."

ARTICLE 26: To see if the Town will vote to act on the following citizens' petition:

CITIZENS' PETITION to the Rowe Board of Selectmen

To see if the town will vote to adopt the following **RESOLUTION:**

WHEREAS, the United States Constitution and the Bill of Rights are intended to protect the rights of individual human beings ("real people"); and WHEREAS, corporations are not mentioned in the Constitution and The People have never granted constitutional rights to corporations; WHEREAS, the United States Supreme Court in Citizens United v. Federal Election Commission presents a serious threat to self-government by allowing unlimited corporate spending to influence elections; WHEREAS, Article V of the United States Constitution empowers and obligates the people of the United States of America to use the constitutional amendment process to correct egregiously wrong decisions of the United States Supreme Court that go to the heart of our democracy; NOW THEREFORE, BE IT RESOLVED that the voters of Rowe, Massachusetts hereby instruct the senators representing the Commonwealth of Massachusetts and the member of the United States House of Representatives representing this congressional district to propose, and our state legislators to ratify, an amendment to the United States Constitution to provide that corporations are not entitled to the constitutional rights of real people and that money is not speech for purposes of campaign-related expenditures and contributions.

ARTICLE 27: To get a **Sense of the Meeting** on the following questions concerning **streetlighting:**

1. Shall the town eliminate any street lights?
2. Shall the town limit hours of illumination of some or all street lights, by the use of timers, or other such devices?

The Finance Committee recommends any efforts to reduce the cost of electricity purchased by the town.

ARTICLE 28: To transact any other business that may lawfully come before the meeting.

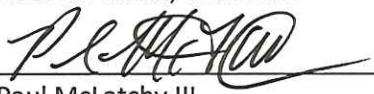
And you are directed to serve this warrant by posting up attested copies thereof at the **Rowe Town Hall** and the **Rowe Transfer Station** in said Town, fourteen days at least before the time of holding said meeting.

Hereof fail not, and make due return of the Warrant, with your doings thereon, to the Town Clerk at the time of said meeting, as aforesaid.

Given under our hands this **THIRTIETH** day of **APRIL** in the **YEAR OF OUR LORD TWO THOUSAND and TWELVE**.



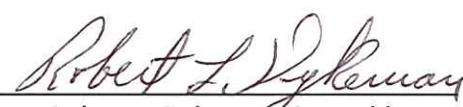
Noel R. Abbott, Chairman



Paul McLatchy III

Robert J. Clancy

SELECTMEN OF ROWE

A true copy, Attest: 
Robert L. Dykeman, Constable

FRANKLIN, SS.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Rowe by posting up attested copies of the same at the **ROWE TOWN HALL** and the **ROWE TRANSFER STATION**, **FOURTEEN** days before the date hereof, as within directed.



Robert L. Dykeman, Constable



Date

RECAPITULATION OF FY2013 ANNUAL TOWN MEETING ARTICLES

May 14, 2012

(Recapitulation is for information only)

Appropriations from Taxation

General Government	319,874.00
Public Works and Facilities	579,618.00
ESCO Lease Payments (excludes School's payment)	13,045.00
Public Safety	93,384.00
Stabilization Fund	3,000.00
Public Health/Sanitation (excludes citizens' petition \$7,860)	125,823.00
Schools (includes School's ESCO Lease Payment)	1,398,853.00
Culture & Recreations	178,720.00
Pensions and Insurance	538,707.00
Reserve Fund	20,000.00

Total Appropriations From Taxation \$3,271,024.00

Appropriations from Available Funds

Chapter 90 Highway Funds	147,811.00
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Total Appropriations from Available Funds 147,811.00

Appropriations from Free Cash

Fund FY2013 Budget	123,000.00
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Total Appropriations from Stabilization Fund 123,000.00

Appropriations from Stabilization Fund

None	0.00
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Total Appropriations from Stabilization Fund 0.00

Appropriations from Capital Stabilization Fund

GEN – Town Hall Electronic Door Access	8,000.00
GEN – Town Hall Copier	9,500.00
DPW – Mack Dump Truck & Sander	173,891.00
FIRE – Thermal Imaging Camera	10,000.00
PARK – Lawn Mower	3,478.00
SCH – Window/Door Replacement (Feasibility Study/Design Schmatic)	50,000.00
SCH – Laptops (replace I-Books)	6,000.00
SCH – Mac Books	4,000.00

Total Appropriations from Capital Stabilization Fund 264,869.00

TOTAL FY2013 BUDGET 3,806,704.00

Revolving Fund Authorizations

Board of Health – Vaccine Services	3,500.00
School Programs	10,000.00
Old Home Day	5,000.00

Total Revolving Funds Authorized \$ 18,500.00