

# ROWE ELEMENTARY SCHOOL

86 Pond Road  
Rowe, MA 01367

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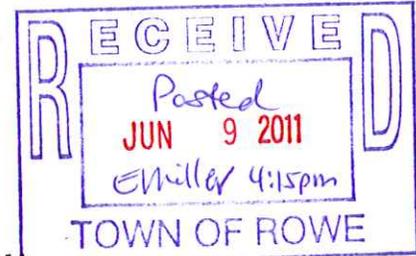
Bob Clancy, principal

Voice: 413.339.8381

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**Rowe School Committee Meeting**  
86 Pond Road, Rowe, MA  
**Tuesday, June 14, 2011 – 6:30pm**

## Agenda



1. Call to Order:
2. Audience of Citizens:
3. Approval of Minutes: *Please review prior to meeting so Item 3 goes quickly*
  - A. April 12, 2011 School Committee Meeting minutes with amended items.
  - B. May 9, 2011 School Committee Meeting minutes.
  - C. May 24, 2011 School Committee Meeting minutes.
4. Correspondence:
  - A. May 2011 letter from Mitchell D. Chester, Ed.D., Commissioner of Elementary and Secondary Education to Superintendent Michael A. Buoniconti re: Approval of Rowe Tech Plan
  - B. E-mail from Jenn Morse-Sprague re: Rowe Late Bus
  - C. E-mail from Eli Buck to Bill Loomis dated 6/3/11 re: Letter to Superintendent Requesting to meet new principal
  - D. E-mail from Lisa Miller to Mr. Buoniconti dated 6/7/11 re: Middle School Spanish Program
  - E. E-mail from Michael Buoniconti to Bill Loomis dated 6/7/11 re: 6/14/11 - Agenda items including information on Nurse position, SIP, DIP, Budget Balances and Conflict of Interest Disclosure
  - F. E-mail from Joanne Blier to Bill Loomis dated 6/7/11 re: 6/14/11 - Agenda items including executive session for non-teacher raises and review 2010-2011 budget balances
  - G. E-mail from Judy Willis to Bill Loomis dated 6/6/11 re: Rowe Principal Selection Committee Members/Candidates & Resumes
  - H. Letter from Carol Lively to Rowe School Committee dated 5/20/11 re: Questions about School Lunch Program
  - I. Letter from Charles Garbiel II to whom it may concern re: Physical Education Program
  - J. E-mail from Lisa Danke-Burke to Bill Loomis dated 6/7/11 & re: 6/14/11 Agenda items including; Rowe School Media Policy & Media
  - K. E-mail from Superintendent Michael Buoniconti to Bill Loomis dated 6/8/11 re: Spanish Program
5. Handouts
  - A. Evaluation of Superintendent Rowe School policy CBI
  - B. Superintendent Evaluation Schedule Rowe School Policy CBI
  - C. MASC Legislative Bulletin dated 5/20/11 re: Senate Ways and Means School Finance Report
  - D. 2010-2011 Superintendent Performance Goals
  - E. The Three-District Joint Transportation Committee 5/3/11 meeting minutes
  - F. Lisa Miller Ethics Disclosure
  - G. 2010-2014 Superintendent of Schools Contract of Employment Item 19 (performance evaluation)
  - H. 2011-2012 Proposed School Committee Goals
  - I. 2011-2012 Rowe School/Dupere Legal Council Contract
  - J. 2011-2012 Rowe School Improvement Plan
  - K. 2011-2012 Rowe District Improvement Plan - Superintendent Michael Buoniconti to provide
  - L. Rowe School Committee Public Comment Policy
  - M. Rowe School Committee Media Policy
  - N. Superintendent Michael Buoniconti Conflict of Interest Disclosure – Superintendent Michael Buoniconti to provide if different than Handout F

- O. MTRSD 7/1/07-9/30/08 Superintendent Evaluation - page 8 of 9
- P. Budget Transfer – 3/5/11 Principal Account to Advertising \$2,657.45
- Q. Budget Transfer) - 6/9/11 Miscellaneous – To tuition and vacation buyout \$25,027.14
- R. Principals Report

6. Report of the Superintendent

- A. (Superintendent Michael Buoniconti to provide)

7. Financial Information:

- A. 2011-2012 Budget Status (Joanne Blier to provide)
- B. Transfers: - *Handouts (P & Q)*

8. Report of the Principal:

- A. Principal's Report – as read - *Handout (R)*

9. Report of the Chairperson:

- A. Questioning Chain of Command: 1) Rowe School Food Manager to MTRSD Food Services Director
- B. School of Choice: potential Conflict of Interest of Superintendent - *Handout (O)*

10. New Business:

- A. Complete 2011-2012 appointments
- B. Legal Council appointment - *Action Item (A) & Handout (I)*
- C. School Committee attending Superintendent/Principal staff meetings
- D. School Committee meeting schedule - *Action Item (E)*
- E. Open Meeting and Ethics training for School Committee Members - *Action Item (E)*
- F. Lisa Miller Ethics disclosure resolution – *Handout (F)*
- G. Review of Rowe School Policies Rowe School Committee Media Policy and Rowe School Committee Public Comment Policy – *Correspondence (K) and Handouts (L & M)*
- H. Michael Buoniconti Conflict of Interest – *Correspondence (E) and Handout (N)*

11. Unfinished Business:

- A. List of individuals who were on the Principal Search Committee and make this a public document. Discussion that several of the people on the committee were family and friends of the school committee members who did not support Bob Clancy. *Correspondence (G)*
- B. Letter to Joanne Blier regarding Rowe School lunches charging \$1.00. *Correspondence (H)*
- C. School Lunch 5/24/11 School Committee Meeting Action Item, Bill Loomis – *Correspondence (H)*
- D. Physical Education contact hours, 5/24/11 School Committee meeting Action item, Lisa Miller – *5/24/11 School Committee Meeting attachments and Correspondence (I & J)*
- E. Nurse position hours, 5/24/11 School Committee Meeting, Action item, Lisa Miller – *5/24/11 School Committee Meeting attachments and Correspondence (E)*
- F. Mohawk Spanish Teacher position, , 5/24/11 School Committee meeting Action item, Lisa Miller – *Correspondence (D & K)*
- G. Rowe School Late Bus *Correspondence (B & J)*
- H. New principal's compensation package/job responsibilities e.g. reading recovery teacher
- I. 2010-2012 Superintendent Evaluation Form and Goals, to include discussion of adding staff input. *Handout (A, B and G)*
- J. School Committee proposed 2011-20121 goals – *Handout (H)*
- K. Potential reduction of music and art hours at Rowe
- L. FY2006-2011 Spreadsheet for Washington Trip expenses, 5-09-11 School Committee Meeting Action Item, Joanne Blier

**12. Action Items:**

- A. Vote to approve retainer agreement by and between the Rowe School and The Dupree Law Office *Handout (I)*
- B. Budget Transfers – 1) 3/5/11 Principal Account to Advertising \$2, 657.45 *Handout (P)*  
2) 6/9/11 Miscellaneous – Tuition and Vacation Buyout \$25, 027.14 *Handout (Q)*
- C. Vote Non-Union Staff Salary Increases *Correspondence (F)*
- D. Discuss Proposed School Committee Goals *Handout (H)*
- E. Vote on 2011-2012 Regular School Committee Meeting dates

**13. Subcommittee Reports:**

- A. Policy Subcommittee: Discussion of existing/proposed School Committee Policies
- B. Transportation Subcommittee: Three-District Joint Transportation Committee meeting minutes.
- C. Negotiations Subcommittee:

**14. Executive Session:**

- A. Agreement between Rowe School Committee and Rowe Teachers Association /MTA/NEA from August 15, 2011 to August 14, 2014
- B. Settlement agreement by and between the Rowe School District School Committee and the Rowe Teachers Association M.T.A/N.E.A.
- C. Discuss Non-Union salary increases (Para-Professional, Custodian, Cafeteria Staff, and Secretary) *Correspondence (f)*

**15. Adjournment:**

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The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items no listed may also be brought up for discussion to the extent permitted by law.

Posted: Town Hall and Rowe Elementary School 6/9/2011

Judy Willis on 6/9/2011